



2019 TACOMA FOOD TRUCK FEST APPLICATION RESERVE YOUR SPOT TODAY!

www.MetroParksTacoma.org/FoodTruckFest

Metro Parks Tacoma (MPT) presents the **6th Annual Tacoma Food Truck Fest** on Sunday, July 21, from 10:30am – 6pm in beautiful, historic Wright Park. The afternoon will feature **mobile food trucks** from near and far, a beer garden and **live entertainment** on the main stage. **Admission is FREE for the general public!** *This is a rain or shine event! No Refunds.*

HOW DO I SECURE MY 2019 SPOT?

Application Fee (no refunds)	\$200
FULLY Refundable Deposit	\$150 – pending no park/turf damage
TOTAL PRE-EVENT:	\$350

July 21st Reconciliation **10% of gross sales less sales tax** (collected at end of event)

HEALTH DEPARTMENT: Each vendor is required to obtain the necessary temporary food permit through the Tacoma-Pierce County Health Department (www.tpchd.org/food/temporary-food-establishment/ or email/call Amanda Peters at apeters@tpchd.org, 253.798.7677). A copy of the temporary food permit will be required by MPT prior to on-site arrival. Apply now for your temporary food permit, late fees may apply if you wait too long.

EVENT LOAD-IN: Event load-in is Sunday, July 21, beginning at 7am. Once we receive all applications final confirmation and staggered arrival times for all mobile trucks will be sent out to ease load-in. All trucks must be ready to serve the public beginning at 10:30am sharp – no exceptions.

EVENT LOAD-OUT: Event load-out is Sunday, July 21 following commission reconciliation and all event patrons are safely out of the event immediate space. All equipment, trucks, etc. must be removed this evening, no exceptions. **All trucks must be out of the park no later than 8pm. Trucks need to haul their own garbage out - food packaging, cardboard boxes, etc.**

INSURANCE: **A Certificate of Insurance in the minimum amount of \$1,000,000 general liability, \$2,000,000 general aggregate and naming MPT as additional insured is required and due on file at MPT no less than 7 days prior to the event.** MPT reserves the right to increase the limits of liability coverage required in the accordance with the level of risk presented by the proposed use. MPT does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities/Parks by the applicant, its members, or those attending the event. Depending on the service you are providing, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with District policy, name the District as an additional insured on the policy, and be responsible for obtaining said insurance.

INDEMNIFICATION: You will be required to defend, indemnify and hold harmless the District, its agents, employees, volunteers and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the organization, the organization's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the organization, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the District.



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 Sunday, July 21, 10:30am – 6pm

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Applicant		Company Name	
Email address		Website address	
Mailing Address (City, State, Zip)			
Phone		Cell Phone (Day Of)	
Point(s) of Contact (Day Of)			
City of Tacoma Business License: <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> Included in my application is a picture(s) of my mobile food truck that can be used for marketing/promotional purposes		
Business License Number:			
Type of Food Vendor			
FOOD TRUCKS ONLY			
Self-contained motorized vehicle (no bikes, tents, carts, tables, etc. – no exceptions!!!)			
<input type="checkbox"/> Length of truck from bumper to tailgate			
_____ feet			
<input type="checkbox"/> Yes , I will bring my own generator		**Serving Window:	
**MPT does NOT provide access to utilities		Driver Side _____ Passenger Side _____	
Type of Food/Theme (explain)			
Dish/Food Items *list as many as possible and/or attach menu		Sale Price Per Item	
Signature of Truck Applicant: <i>I have read and agree to the terms set forth in the application information, event guidelines, insurance requirements and indemnification.</i>			
Signature:		Date:	



2019 TACOMA FOOD TRUCK FEST GUIDELINES

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Sunday, July 21, 10:30am – 6pm

All food vendors must obtain the required permits from:

Tacoma-Pierce County Health Department www.tpchd.org/food/temporary-food-establishment/
Amanda Peters, Apeters@tpchd.org, 253.798.7677

City of *Tacoma Fire Department www.tacomafiredepartment.org
*LPG and/or Tent permit information Lt. Ken Hansen, KHansen@ci.tacoma.wa.us, 253.591.5762

All vendors must provide Certificate of Insurance: \$1,000,000 general liability insurance, \$2,000,000 general aggregate and naming MPT as additional insured.

All vendors must be self-sufficient. MPT is not able to provide access to utilities.

Mobile food truck vendors must stay on gravel path when driving into and out of the park, in accordance with load-in/load-out directions.

Mobile food truck vendors must remove all event-related trash from the park.

MPT staff will 'cash' out each vendor at the end of the event. Vendors may not leave until reconciliation and final payment are received (cash or check made payable to MPT only).

All vendors are encouraged to reduce portion sizes to promote multiple purchases by event goers.

Weight all tents, no staking allowed.

MPT parks are smoke free – please refrain from smoking in the park.

APPLICATION SUBMISSION CHECKLIST

- Completed application, plus picture(s)**
- *Application fee (\$200)** separate check – no refund
- *Damage Deposit (\$150)** separate check – fully refundable pending park/turf damage
- Certificate of Insurance**

**Damage deposit will be kept if commission reconciliation is not collected
at the end of the event on July 21 – no exceptions!!!**

*Please make (2) separate checks made payable to Metro Parks Tacoma, ATTN: Food Truck Fest,
4702 S. 19th Street, Tacoma, WA 98405.

Qs? Phedra Redifer, PhedraR@tacomaparks.com or 253.592.8019