



BOARD OF PARK COMMISSIONERS CAPITAL IMPROVEMENT COMMITTEE

**January 24, 2018
5:00 PM
MINUTES**

Attendees: Commissioner Pointer, Commissioner Hanberg

Staff Support: **Kristi Evans**, Project Administrator; **Jeremy Woolley**, Project Administrator; **Fred Ramey**, PDZA Operations Manager; **Mary Kay Henley** – Administrative Support (Planning)

Acceptance of Minutes: Minutes from the January 10, 2018 meeting were approved as written.

Project Status Report

- Commissioner Pointer asked about any weather delays, i.e. Wilson Way opening now the end of 2018 primarily due to weather impacts to the site. It was reported that nothing can be done about inclement weather.

Discussion Item

Swan Creek – Legacy Grant Update

- Kristi reported we received one of the two applied for Land & Water legacy grants (RCO/National Parks) for the Swan Creek project. We are working to streamline the scope to match the awarded grant dollars. Reductions include water and sewer costs and the elimination of a trail bridge contribution. We are currently waiting to receive the contract from the National Park Service.
- Commissioner Pointer ask about any additional Pierce County Parks & Recreation involvement. Kristi reported they are only replacing the trail bridge, noting bids go out in February.

Eastside Community Center (ECC) – Draft Artist Cohort Scope

- Jeremy provided an overview of ECCs Phase 1 art scope, the public art training program (artist cohort) and memorial artwork with a recommended budget of \$55,000.
- He explained a specialist will mentor a cohort of up to ten selected local artists on pursuing public art projects. The center's memorial piece will acknowledge the loss of young people in the community. A selection committee will make a final award to one of the 10 cohort members. It was added that artists of color, first and second generation immigrants, and indigenous artists are strongly encourage to apply.
- Commissioner Hanberg asked if these funds will cover both the training and memorial art piece. Jeremy reported yes.
- Billy Ray's memorial piece was discussed. Jeremy reported a location hasn't been determined yet, but will most likely be close to the entry. He added the Call to Artist went out the beginning of the year with a total budget of \$82,000.

- Commissioner Pointer asked about any restrictions regarding artist location. Jeremy reported up and coming eastside artists are encouraged to apply.
- Commissioner Pointer reported he is excited for the center to open, noting its importance in the community. Jeremy added he will give site tours to the commissioners.
- Jeremy concluded the ECC project is only 4 days behind schedule, with substantial completion August 4th and final completion the end of August.

Action Items

Swan Creek A/E Contract with Mithun.

- This resolution awards the Swan Creek Park Master Plan Updated and Network contract to Mithun in the amount of \$706,318.
- Kristi report we received 5 RFQ submittals and interviewed 3. Methun was ranked #1, noting they are Seattle-based with environmental and sustainability experience. They will provide a master plan update and final design documents for Phase 1 that includes a dog park, parking lot, restroom, picnic shelter (2), signage, site furniture, landscaping, trail development and utilities. She added a cultural resource study will be performed.
- Commissioner Hanberg asked the meaning of the referenced "4C.". Kristi report it refers to the Pipe Line Trail's old name (Quad-C) or Cross County Community Connector. She is removing this reference from the resolution.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Point Defiance Zoo & Aquarium (PDZA) Picnic Shelter – Contract award

- This resolution awards the PDZA Picnic Shelter Project to W.S. Contractors in the amount of \$422,784.
- Fred explained the 5 bids received were more expensive than expected, noting difficult site access as a possible reason. W.S. Contractors was selected, noting good references from other governmental agencies.
- It was explained this is not a normal picnic shelter. It is behind a controlled perimeter so upgrades can be installed for water, electrical and lighting. Because of this it might be part of Zoobilee in the future.
- Commissioner Hanberg referenced past self-performing projects at the zoo and asked if this was considered for this project. Fred explained we have to be selective noting limited man power and high number of self-performing projects already in progress including the zoo's seawater system, small tanks and furniture.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Future items

Meeting Adjourned