



BOARD OF PARK COMMISSIONERS CAPITAL IMPROVEMENT COMMITTEE

**November 28, 2018
5:00 PM
MINUTES**

Attendees: Commissioner Pointer, Commissioner Baines

Staff Support: **Debbie Terwilleger**, Director of Planning, Design, & Development; **Marty Stump**, Design and Construction Manager; **Kristi Evans**, Project Administrator; **Roger Stanton**, Project Administrator; **Janet Wolff** – Administrative Support (Planning)

Acceptance of Minutes: Minutes from the October 24, 2018 meeting were approved as written.

Project Status Report

- Marty reported that ECC slide received final approval from the DHS about 2 weeks ago.
- Billy Ray Memorial art have not yet been installed. Still waiting on final approval prior to bringing to Board.
- Commissioner Pointer asked about erosion in WFP1 resulting from the heavy rain last night.
 - Roger answered that we did not experience any significant damage. We are still learning our new system, but it seems to be holding up well.

Discussion Items

Swan Creek Master Plan Update Approval

- Currently updating the Master Plan from 2002 to make improvements to the Uplands.
- Kristi presented the update plan.
- We have Bond, RCO federal grant funds of \$720k to help fund this project of \$4.8m.
- Commissioner Pointer asked if there is any funds from Pierce County. Kristi said there is no Funds from Pierce County, but they were the primary funding source for the pedestrian bridge that was recently installed.
- We are putting together a Master Plan book.
- The Uplands is the middle area of the park and is the most active and close to the Mt. Bike area.
- MPT is working together with several external groups and committees to develop this plan.
- MPT will be applying for a Conditional Use Permit and then moving into a schematic design and anticipating construction to begin in approximately June of 2020.
- MACC is \$3.2m,
- The grant will help to fund 1 restroom, 1 shelter, parking, kiosk. Additionally, we will be installing an off-leash dog park area.
- Much of the history was considered in the development of this Master Plan.
- This is located on Tribal lands, so we conducted a cultural resource survey. Much of what has been found has been dishes dated from the 40's.

- The Master Plan is designed around a house type theme with areas of “Front Porch, Yard, & Block” themes.
- Many places for larger events incorporated in the design approach.
- Commissioner Baines is excited about the skate park area. It is important to bring another regional park to an underserved community and to provide access to these kinds of activities for the public.
- The Master Plan shows the whole project design that is broken into phases.
- Traffic Garden is for bicycles designed to help children learn the rules of the road.
 - Debbie T. shared that this is being used in other urban areas and is very successful.
- Parking will include 75 parking stalls, pathways will be divided into walking and biking lanes and some of the pavement will be removed and naturalized.
- Debbie T shared that usually Master Plans are presented in a very high level. This Master Plan really helps us to identify scaled use.
- Commissioner Pointer asked if there was any input into the Asian community.
 - Kristi responded that we held community meetings that included Salishan, and now working together with Abigail to improve outreach.
- Presentation should go to the Board around January 14th for the 1st read.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Waterfront Phase I – Atkinson Construction Change Order 24

- This change order is for the fire suppression system at the Tacoma Yacht Club.
- The connection of the gangways to the floating docks did have stand-pipe fire suppression system. Because of the construction, the new gangway configuration is no longer code compliant and resultantly requires an upgraded system in order to get occupancy.
- Commissioner Pointer asked if The Yacht Club will be contributing to this work.
 - Marty said we are in communication with The Yacht Club and currently negotiating their participation.
 - EPA will not be participating in this work.
 - This work is partly a result of the reconfiguration of the gangway required by EPA.
- Roger presented photos of the gangways before and after construction.
 - In some cases, the elevation is as much as 10’ higher and now has no stairs. The old gangways flooded during king tides and so we were forced to change the configuration.
 - Now the fire department will have to walk farther in order to access the area forcing the need for the upgrade.
 - 7 gangways were replaces with 5 gangways that resulted from the negotiation between EPA and The Yacht Club.
- Commissioner Pointer asked about the height of the gangways in response to some community concerns.
 - Roger responded that all of our designs say everything is within code (City of Tacoma has very specific codes for gangway slopes), but we are doing reviews with a survey engineer to get exact maximum slope of the gangways. The Yacht Club participated in and approved this design, but in a good faith effort we are looking at potential ideas to reconfigure these gangways in a way that is cost effective and doesn’t undo the work that is already completed.
 - There is no way we can change the elevation can change. This is an area that was capped and remediated.
 - The elevation issue is really only present during low and extremely low tides.

- Marty shared these gangways are ADA compliant and if we introduced stairs they would no longer be ADA compliant.
- An emergency that was studied demonstrated that the length and slope of the gangway did not exacerbate the emergency or the transport of the patient.
- There are stand pipes already installed at the bottom of each gangway, but more stand pipes will need to be installed throughout the dock system in order to reach the reaches of each dock finger.
- Commissioner Pointer agrees that we should move forward with the stand pipe installation, but would also like to note that we will continue to try and find solutions to the gangway slope.
 - Roger pointed out that some of the gangways are not quite as elevated, D is the highest in elevation.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Future agenda items:

- None noted.

Meeting Adjourned