



BOARD OF PARK COMMISSIONERS CAPITAL IMPROVEMENT COMMITTEE

May 16, 2018
5:00 PM
MINUTES

Attendees: Commissioner Pointer, Commissioner Baines (absent)

Staff Support: **Marty Stump**, Design and Construction Manager; **John Laughery**, GIS Division Supervisor; **Kristi Evans**, Project Administrator; **Mary Kay Henley** – Administrative Support (Planning)

Acceptance of Minutes: Minutes from the April 25, 2018 meeting were approved as written.

Project Status Report

- Charlotte's Blueberry Park – Commissioner Pointer asked about status of the community garden. Marty explained that Metro Parks is building the garden and Pierce County will coordinate with the community on its usage. Kristi added that new play equipment is part of a grant and will be installed later this fall.
- Lincoln Park – Commissioner Pointer questioned the listed due date in 2018. Marty reported the project hasn't started yet and will have this date updated. He added we are collaborating with Tacoma Public Schools on this project.
- Point Defiance Zoo & Aquarium – Commissioner Pointer asked about the listed due date. Marty explained it was an earlier projection. We are targeting substantial completion in June and completion by late summer/early fall. He noted the grand opening date has not been set. The 3-4 month delay was attributed to concrete work taking longer than anticipated and a change of fabricator for the fiberglass tanks.
- Brown's Point Lighthouse Improvements - A pre-construction meeting is happening this week, with work starting in May.
- Meadow Park Facility Improvements – Construction is nearing completion.
- Wapato Park Dock Replacement – The project is complete and a May 18 celebration is being planned.

Discussion Items

Swan Creek-Pierce County Pedestrian Bridge Partnership MOU and Capital Allocation – Acceptance and Appropriation

- This resolution authorizes Metro Parks to enter into a partnership agreement with Pierce County for the construction of a steel pedestrian bridge at Swan Creek Park. This resolution additionally authorizes the use of \$101,000 from 2014 bond funds (\$1,000 for the art fund) to go towards the completion of this pedestrian bridge.
- Kristi explained that Pierce County went out for bid on this project and is currently signing the contract.
- Commissioner Pointer asked why we partnering with Pierce County on this project. Marty explained the bridge is a major link into Swan Creek Park and was also identified in Metro

Park's Master Plan. It was added that Pierce County will provide proof of completion and they will maintain.

- This item was accepted for moving forward to the full Board with a recommendation of approval.

Contract Award to AMCL for Business Process Review and Enterprise Asset Management Implementations Strategy

- This resolution awards a contract for a business process review and implementation of a district-wide enterprise asset management system to AMCL in the amount of \$199,971.
- John explained the consultant will help Metro Parks understand how we do business today and how to improve, along with guiding us towards the selection of new software. The goal: identify new system that will efficiently manage Metro Park's assets.
- We received six applications and interviewed four. AMCL was selected and was reported to be an industry leader. They just completed a similar project for Tacoma Public Utilities with good references.
- John reported the project's timeline is aggressive, with a completion targeted by the end of this year.
- Commissioner Pointer asked if additional staff training will be required. John stated yes, and will be included during the implementation, training and integration phase. He pointed out all asset information will be in one place leading to more efficient management.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Future items

Meeting Adjourned