



BOARD OF PARK COMMISSIONERS CAPITAL IMPROVEMENT COMMITTEE

**April 25, 2018
5:00 PM
MINUTES**

Attendees: Commissioner Pointer, Commissioner Baines (absent)

Staff Support: **Debbie Terwilleger**, Planning & Development Director; **Marty Stump**, Design and Construction Manager; **Roger Stanton**, Project Administrator; **Mary Kay Henley** – Administrative Support (Planning)

Acceptance of Minutes: Minutes from the April 11, 2018 meeting were approved as written.

Project Status Report

N/A

Discussion Items

2018 Recreation & Conservation Office (RCO) and YAF Grant Applications – Foss Central Park, Pipeline Trail Connections, SERA Complex and First Creek Sports Lighting

- Marty explained staff has prepared Recreation & Conservation Office (RCO) and YAF grant applications for Foss Central Park, SERA Complex, Pipeline Trail Connections, and First Creek Sports Lighting. They are consistent with RCO criteria and support the District's Capital Improvement Program (CIP). This resolution satisfies the RCO application process that requires an authorizing resolution as a commitment to the funding request. Marty noted applications are due May 1, 2018.
- Commissioner Pointer asked if the board resolution needs approval by the May 1 deadline. Marty explained applications are due by May 1st, with resolutions due later. Pointer continued, asking about possible lobbyist involvement for the First Creek Sports Lighting RCO grant. Marty will check on this, but most likely no.
- Commissioner Pointer concluded that all listed applications are worthwhile to pursue, noting, if awarded, how good it would be for Metro Parks and the public.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

2018 WA State Capital Heritage (WSHS) Grant Application – WW Seymour Botanical Conservatory Restoration grant

- Staff has additionally prepared a 2018 WA State Capital Heritage application for W.W. Seymour Botanical Conservatory that is consistent with WSHS criteria and supports the District's Capital Improvement Program (CIP). As part of the application process WSHS additionally requires an authorizing resolution as a commitment to the funding request.

Applications for this grant are due mid-May and require the board resolution approved by this date too.

- Kristi explained if awarded, funds will go towards renovation of the existing building and installation of historic façades.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Point Defiance Park Waterfront Phase 1- Atkinson Change Order #18 for Trail, Bridge, and Peninsula

- This resolution authorizes change order #18 to the Guy F. Atkinson contract for the Point Defiance Park Waterfront Phase 1 Project-Trail and Bridge & Peninsula, in the amount not to exceed \$163,019.62 that is directly reimbursed by EPA. Roger summarized items, including soil nail wall drainage, guard house sewer tank, and light fixtures.
- Roger concluded that \$150,000 is remaining in the Owner's contingency fund and \$84,000 remains in the contractor's contingency fund.
- Commissioner Pointer asked the status of a parking agreement with Atkinson for boat trailer parking. Debbie reported we just received their figures, noting they were higher than expect. She pointed out that prepping for parking includes additional expenses to protect the public. Pointer added that he hopes we can negotiate an agreement. Debbie concluded that all parties are motivated to finish the project.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Point Defiance Park Waterfront Phase 1 Roundabout –SCI Infrastructure Change Order #1

- This resolution authorizes change order # 1 to SCI Infrastructure contract for the Point Defiance Park Waterfront Phase I Roundabout in the amount of \$739,325.43. Roger pointed out that \$697,000 of this change order goes towards handling and disposal of unforeseen contaminated material found beneath the existing Pearl Street paving during excavation. The rest goes toward a number of minor paving, concrete and utility adjustments to the contract.
- Roger explained that the WP1 project won't be impacted since funds for this change order will be drawn from a future construction fund set up within the project budget for unexpected expenses like this.
- Commissioner Pointer asked if other construction projects will be effected. Debbie said yes, explaining projects are selected by highest priority and the list of Point Defiance projects was larger than available bond funds. Pointer asked if this will impact the project's completion date. Roger reported the project is still on track to be completed by the end of June and by the Taste of Tacoma.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Additional Topic

- Commissioner Pointer asked if anything is been done about the hot plastic slides at the STAR Center and Kandle Park. Marty said he will check into this and said we are looking options, noting possible shades and use of a lighter color. Pointer suggested issuing check-out umbrellas as an idea.

Future items

Meeting Adjourned