



## BOARD OF PARK COMMISSIONERS CAPITAL IMPROVEMENT COMMITTEE

September 26, 2018  
5:00 PM  
MINUTES

**Attendees:** Commissioner Pointer, Commissioner Baines

**Staff Support:** Debbie Terwilleger, Director of Planning & Development; **Marty Stump**, Design and Construction Manager; **Kristi Evans**, Project Administrator; **Mary Kay Henley** – Administrative Support (Planning)

**Acceptance of Minutes:** Minutes from the August 29, 2018 meeting were approved as written.

### Project Status Report

- Commissioner Baines would like a breakdown of costs for the Foss High School Softball Field project. Marty reported he will forward the breakdown.
- Commissioner Pointer is excited about the Eastside Community Center's grand opening celebration on October 20th. Marty reported everything is on schedule, reporting we are working on a Comcast line to the elevator. The Commissioners were thankful for the electric charging station information. Marty noted he will check to see if we have a policy in place on this, noting it is something that we might wish to formalize so that we are planning for future electric charging station installations at other facilities.

### Discussion Items

#### **Foss HS Softball Field Partnership, Interlocal Agreement with Tacoma School District and Capital Funding Allocation**

- This resolution appropriates \$250,000 towards the construction of a Title 9 Softball Field at Foss High School. It also authorizes Metro Parks to enter into any necessary agreements with the Tacoma School District. Kristi added that an extra \$2,500 is going toward MPT's Art Fund.
- It was explained the community is in need of a Title 9 softball field and this will satisfy that need. The softball field will be built on the Foss High School campus, at the end of their football and baseball fields where the existing shotput and discus are currently located. The field will be a synthetic surface with dugouts, batting cages, bullpens, bleachers and fencing. It is scheduled to be completed January of 2019 and the field will be open to MPT for programming.
- Commissioner Pointer suggested raising the height of the field net for safety, noting home run hits. Marty reported we will confirm fence height.
- Commissioner Baines would like to see the project's schedule of values for construction cost information. Marty will forward once it is available. Baines additionally asked about anticipated programming needs. Marty will contact Recreation for more specifics.
- Commissioner Pointer asked if MPT will be responsible for maintenance during off seasons. Marty will clarify, but doesn't believe MPT is obligated for any maintenance.

- After reviewing designs, it was noted lighting detail were not included in the description. This will be checked on and report back at a future meeting.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

### **Charlotte's Blueberry Park – Approving and Agreement for construction of play equipment by The Trust for Public Land**

- This resolution authorizes MPT to receive donation for the construction of play equipment at Charlotte's Blueberry Park by the Trust for Public Land. Kristi explained that the Trust for Public Land (TPL) will carry out the work, with MPT's approval.
- Kristi explained TPL, who receives grants from Kaiser Permanente, selected Charlotte's Blueberry Park for its health-focused activation to compliment the new community garden and the existing blueberries. The public process took place this past summer .The project's site plan was presented, noting to make it feel natural, logs were incorporated into the design.
- Commissioner Pointer asked about the playground surface. Kristi reported it will be engineered wood fiber (Fibar).
- Kristi reported the project will go out for bid in November, with installation by December and completed by spring 2019.
- Commissioner Pointer asked if we are looking into any new slide material, noting how hot metal/plastic ones are. Kristi reported we are researching new options, mentioning shade structures and tunnel slides.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

### **Additional Discussion Items**

- Commissioner Pointer asked about the gangway slope concerns at the Tacoma Yacht Club (TYC), funded by EPA. Marty reported we are reviewing reconfiguration, noting we have met with TYC regarding possible reinstallation and cost sharing. We are verifying that the current slope is code complaint which we believe it to be according to information in hand.
- The Waterfront Phase 1 project was discussed, noting that that Lot A is now under construction and the job trailers are gone. We are targeting completion by February, and there are conversations around opening Wilson Way early. It was noted the lower parking lot is impacting the trail's completion.

### **Future items**

### **Meeting Adjourned**