



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
May 14, 2018**

PRESENT: Andrea Smith, President
 Aaron Pointer, Clerk
 Tim Reid
 Erik Hanberg
 Jessie Baines

IN THE CHAIR: Andrea Smith

PLACE: 4702 South 19th Street

FLAG SALUTE: Commissioner Baines

STUDY SESSION

UWT MSBA DATA WAREHOUSE AND BUSINESS ANALYTICS PROJECT

Paul Weed and Amy Johnson commented on a joint project undertaken by the District and a team of graduate students at the University of Washington Tacoma. The project objectives for the students were defined as a recommendation of a data warehouse platform, framework of how data will flow from data sources through data warehouse to visualization tool, and forecasting future patterns & leveraging current data. The students explained how data is fed into a data warehouse and used in informing decisions. The students disused several of the vendors they researched and the criteria used such as speed, cost, and time to value. Vendors researched included AWS, Azure, Oracle, Google Snowflake and IBM. Through demos, interviews and continued research the students narrowed the vendors to JCA Answers, Azure and AWS. The team then highlighted pros and cons of each noting cost, technical support, user expertise needed, compatibility, data integration, speed & performance.

Students then commented that the second part of the project was to analyze District data in the areas of membership, rentals and registration. After studying the data the students found that there was an increase in account usage within the areas of membership and registration. The data also showed that the increasing rate of the variety of courses being offered by the District. The students were then able to make a direct correlation between participation, rentals and revenue.

The Board and students engaged in brief dialogue about current systems already being used at the Zoo and new systems being considered. Board members also voiced some concern about privacy issues about data stored in the warehouse.

Board members thanked the students for their presentation.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Smith at 6:00p.m.

SPECIAL PRESENTATIONS None

RESIDENTS REPORT

President Smith commented on the useful session she attended at the WRPA conference last week. She also commented that she attended the Titlow Park Planning public meeting, noting that there were about 30 citizens in attendance.

STANDING COMMITTEE AND COUNCIL REPORTS

Joint Municipal Action Committee

Commissioner Baines commented that at the last JMAC meeting held on May 1 the agenda included an update on the land study being conducted by Forterra.

Commissioner Pointer commented positively on the keynote speaker at the WRPA conference.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Shon Sylvia commented on the following:

- Marina Becker recognized Michael Bradley on the occasion of his retirement from the District in the Recreation Department after 26 years.
- Marina Becker recognized Vito Iacobazzi on the occasion of his retirement from the District in the Parks Department after 35 years.
- Alan Varsik introduced two new employees: Malia Somerville and Sara Dunleavy.
- This coming Saturday the District is hosting the Cinderella Ball at the Tacoma Yacht Club.
- Saturday Fort Nisqually hosts the annual Queen Victoria's Birthday event from 11am-5pm.
- Staff is preparing to open the Point Defiance Visitors Center beginning Friday, May 25 in time for Memorial Day Weekend. Park Ambassadors have been hired and trained and new merchandise items are being received daily.
- Roundabout construction remains on schedule. The contractor is confident roads will be re-opened and full use of the roundabout will be available to traffic beginning Friday, May 25.
- Meadow Park Golf Course has added another innovative activity to its program lineup. Glow Golf at night will be offered on the Williams Nine on Friday nights this summer beginning June 8. Tee times will begin at 10:00 pm.

Board members thanked and recognized Mr. Bradley and Mr. Iacobazzi for their years of commitment to the community as MPT employees.

CITIZEN COMMENTS

Suzanne Martin commented that the Board was not specific in the RFP for Portland Avenue. She noted that eastside residents have been meeting to address community needs in an objective and data driven way. Ms. Martin commented on the demographics and troublesome economic conditions in that area and have been labeled an opportunity zone by the City of Tacoma.

Stephanie Breedlove commented about her concern about the homeless activity at Puget Gulch. She noted the need for fence repair and a cleaning of the area.

Wolf Patton commented that the RFP process for the Portland Avenue Community Center should have involved more citizen input up front.

Luetta Patton commented that Portland Avenue Community Center is a valuable asset in the community. Mrs. Patton further commented that she has looked over the First Creek Action Plan.

MINUTES OF THE APRIL 23, 2018 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C42-18: APPROVAL OF WARRANTS CLAIM FUND FOR APRIL 2018

RESOLUTION NO. C43-18: REVISING MAY 2018 MEETING SCHEDULE FOR THE BOARD OF PARK COMMISSIONERS

RESOLUTION NO. C44-18: APPOINTING MEMBER TO THE ACTIVE LIVING AND COMMUNITY WELLNESS ADVISORY COUNCIL

RESOLUTION NO. C45-18: WAPATO PARK DOCK REPLACEMENT FINAL ACCEPTANCE OF NEPTUNE MARINE CONTRACT 2017105J/BID J2017-05

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

Commissioner Reid thanked the newest member of the Active Living and Community Wellness Advisory Council.

President Smith noted the Board Meeting on the 28th is canceled but there will be a COW meeting on May 29th.

Staff commented that the Wapato docks are now open; a community celebration is planned for June 16th.

PURCHASING RESOLUTIONS

RESOLUTION NO. P46-18: APPROVAL OF GOODS AND SERVICE FOR METRO PARKS TACOMA

1. PIONEER HUMAN SERVICES FOR VENDED MEALS FOR THE 2018 USDA SIMPLIFIED SUMMER FOOD PROGRAM AND 2018-19 CHILD AND ADULT CARE FOOD PROGRAM IN AN AMOUNT NOT TO EXCEED \$125,000.00

Commissioner Hanberg moved adoption of the resolution; seconded by Commissioner Pointer.

Marina Becker commented that this resolution authorizes meals for the six summer playground sites, one community center and one day camp site within the District. Estimated total meals served this summer is 20,000-25,000. Staff commented that the District works with Tacoma Public Schools in selecting meal sites in the summer in an effort to serve the most children possible.

Being no additional comments, the question was called and the resolution passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS

RESOLUTION NO. PW47-18: POINT DEFIANCE PARK WATERFRONT PHASE 1 GUY F. ATKINSON CONSTRUCTION, LLC CONTRACT CHANGE ORDER NO. 18 FOR TRAIL, BRIDGE, AND PENINSULA

Commissioner Hanberg moved adoption of the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that work under this change order includes the Tacoma Yacht Club Dock, soil remediation, surveying and fencing.

This resolution was reviewed by the CIC on April 25, 2018.

Being no additional comments, the question was called and the resolution passed on a vote of 5-0.

RESOLUTION NO PW48-18: SCI INFRASTRUCTURE CHANGE ORDER 1

Commissioner Hanberg moved adoption of the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that this resolution was reviewed by the CIC on April 25, 2018. This resolution authorizes additional material excavation at the Roundabout Project at Point Defiance.

Commissioner Pointer inquired if the State DOT was contributing to this project at all. Staff indicated the DOT is not funding any of the project.

Being no additional comments, the question was called and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS None

RESOLUTION NO. R49-18: GRANT PROPOSAL AUTHORIZATION FOR FOSS CENTRAL PARK DEVELOPMENT (WWRP), PIPELINE TRAIL CONNECTIONS (WWRP), SERA COMPLEX, SYNTHETIC TURF CONVERSIONS (YAF), FIRST CREEK SPORTS LIGHTING (YAF)

Commissioner Hanberg moved adoption of the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that the Recreation & Conservation Office has announced that they are accepting grant applications now for the 2018 funding cycle. Staff has prepared applications for Foss Central Park, SERA Complex, Pipeline Trail Connections, and First Creek Sports Lighting that are consistent with the criteria as established by the RCO and supports the District's Capital Improvement Program (CIP). As part of the application process RCO requires that the submitting agency pass an Authorizing Resolution as a commitment to the funding request.

Being no additional comments, the question was called and the resolution passed on a vote of 5-0.

RESOLUTION NO. R50-18: AUTHORIZING RESOLUTION FOR 2018 WASHINGTON STATE HISTORICAL SOCIETY HERITAGE CAPITAL GRANT- W.W. SEYMOUR BOTANICAL CONSERVATORY RESTORATION

Commissioner Hanberg moved adoption of the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that The Washington State Historical Society (WSHS) has announced that they are accepting Heritage Capital Project (HCP) grant applications now for the 2018 funding cycle. Staff has prepared an application for W.W. Seymour Botanical Conservatory that is consistent with the criteria as established by the WSHS and supports the District's Capital Improvement Program (CIP). As part of the application process WSHS requires that the submitting agency pass an Authorizing Resolution as a commitment to the funding request.

Commissioner Hanberg asked how this funding would fit into the timing of other projects planned for the conservatory. Staff commented that this phase at the Conservatory will allow for the most necessary improvements that need to be made. Staff continues to work on a funding plan for Phase 2.

Being no additional comments, the question was called and the resolution passed on a vote of 5-0.

RESOLUTION NO. R51-18: AUTHORIZING SURPLUS AND DISPOSAL OF PERSONAL PROPERTY

Commissioner Hanberg moved adoption of the resolution; seconded by Commissioner Pointer.

Marina Becker indicted that this resolution authorizes surplus and disposal of property no longer in service or required for future operations from the Department of Parks and Recreation.

Commissioner Baines asked about the movement toward an all-electric fleet at Meadow Park Golf Course. Staff indicated that they are moving in that direction.

Being no additional comments, the question was called and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS

Commissioner Baines apologized to the Board for his recent absences at Board meetings.

Commissioner Hanberg commented that he recently noticed the lack of public beach on Fox Island.

ADJOURN:

Being no further business, the meeting was adjourned at 7:10 p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary