



**MINUTES OF COMMITTEE OF THE WHOLE
BOARD OF PARK COMMISSIONERS
September 17, 2018**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Erik Hanberg,
Tim Reid

ABSENT: Jessie K. Baines, Jr.

PLACE: Metro Parks Tacoma Headquarters

The meeting was called to order by President Smith at 5:30pm.

APPROVAL OF MINUTES

August 20, 2018 Committee of The Whole

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer. The minutes passed on a vote of 4-0 (Commissioner Baines being absent).

SIX YEAR CAPITAL IMPROVEMENT PLAN & 2019/20 CAPITAL PROJECT HIGHLIGHTS

Erwin Vidallon opened the meeting by addressing the objectives for the meeting as informing the Board of the anticipated 2019-20 CIP Biennial Budget Development Process; increasing awareness for the various factors influencing CIP budget development; previewing the two year and six-year CIP and soliciting Board feedback and guidance regarding implementation of Board priorities and approved plans. Mr. Vidallon reviewed the schedule of the 19/20 budget development process and milestones. Board members were reminded that the Capital Improvement Planning and Budgeting Policy guide the development of planning and budgeting long-range plans, such as the 6-year Strategic Master Plan and the 6-year Capital Improvement Plan. The policy also establishes when approval from the Board is required, and delegates authority to the Executive Director to develop procedures to implement policy directives of the Board. When developing the CIP, consideration for the priorities for capital investment include: provision of new capital assets desired by the community; replacement of assets that have exceeded their service life; and for major renovation of improvements that protect capital investment and extends the useful life of existing assets. Mr. Vidallon commented on the major and sub categories of the 2014 voter approved bond. Staff also gave an example of the project tracking document being used to track project budgets and funding. It was noted that levels of funding need to adjust for various reasons such as pricing adjustments based on changing market conditions or funding distribution based on policy decisions made throughout the biennium. As a result of some of these changes cash flow requires quarterly adjustments.

Mr. Vidallon also highlighted the bond issuance model that was adopted by the by the Board to repay the bonds averaging about \$19 per month for average homeowners. A spending trend graph was then reviewed. Mr. Vidallon commented that the planning team developed their best projections on how the bond funds will be expended through a prioritization process as part of the overall development of the CIP.

Debbie Terwilleger commented that within the 2017-18 CIP there are 65 active projects equating to \$130M in capital spending with significant funds being leveraged. Ms. Terwilleger commented on 17-18 completed project list as well as those currently under construction, and those in planning and design.

The CIP in 2019-20 will include completion of the *Big Three*

Projects, continuation of projects in progress, and scope and launch of new projects. It was noted by staff that the new projects being scoped will be in the areas of neighborhood and small capital. Drivers of the of the 2 year CIP are built upon the pillars of sustainability, the Executive Directors Guiding Principles, and the 2018 updated strategic plan. A 6-year CIP plan was distributed and reviewed. Staff reviewed projects in categories of community centers, community parks, district-wide, historical & cultural, and small caps. Board members and staff proceeds to review the project list.

Staff indicated that the reporting format illustrates year-by-year scope and funding from 2019-2028.

Within the area of Regional Parks Commissioner Hanberg requested that staff consider additional capital planning and associated funding for the Triangle at Point Defiance. Discussion about temporary parking on the site ensued amongst Board members. Commissioner Pointer indicated that he would like to see additional discussion regarding paid parking at the Point.

Within the area of sports complexes Ms. Terwilleger commented that work will continue on Meadow Park Golf Course, Foss High School Softball Field and Heidelberg Sports Complex. System wide efficiency projects also continue in the next biennium including continued exploration of a joint maintenance facility with the Tacoma School District. Waterfront projects include Dickman Mill Park and improvements at Dash Point.

Ms. Terwilleger stated that Staff is continuing to work on refining the 19/20 CIP and is considering the following matters as the process continues: checking for project additions/deletions; checking timing and cash flow; CPG review and comments; project management capacity; resource development input; 2019 – 2020 Public Art workplan; partnership additions; and fine-tune format and level of detail.

Ms. Terwilleger commented that at Point Defiance Park there will be continued work in 19/20 regarding mobility for park users including exploration for parking and shuttle options.

Commissioner Reid emphasized the need to prioritize as to best plan for cost escalation.

Commissioner Hanberg inquired if there will be any roll over 2005 bond dollars after 2019-20. He also requested that staff think about increasing the land acquisition fund.

A final slide illuminating the dates of the Board’s next steps for review and approval were highlighted.

ADJOURNMENT

Being no further business, President Smith adjourned the meeting at 6:55 p.m.

APPROVED:

President

Clerk

Submitted by:

Jennifer Bowman, Secretary