

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

JUNE 24 2019

6:00 P.M.

**METRO PARKS HEADQUARTERS
4702 S. 19TH ST. TACOMA WA 98405**

**MEETINGS ARE RECORDED AND MAY BE HEARD AT THE
PARK DISTRICT OFFICES UPON REQUEST**

COMMISSIONERS

AARON POINTER, PRESIDENT

TIM REID, CLERK

ANDREA SMITH

ERIK HANBERG

JESSIE BAINES, JR.

6:00 P.M. **CALL TO ORDER**

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS DISTRICT WEBSITE PREVIEW- HUNTER GEORGE

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

REGULAR MEETING

CITIZEN COMMENTS

MINUTES

(3-6) MINUTES OF THE JUNE 10, 2019 REGULAR BOARD MEETING

"Park District meeting sites are accessible to people who require
special accommodations, please contact 305-1091
48 hours prior to the meeting time."



CONSENT AGENDA

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

- (7-11) **RESOLUTION NO. PW39-19**: POINT DEFIANCE WATERFRONT PHASE 1
MANAGEMENT SUPPORT SERVICES CONTRACT AMENDMENT NO. 7 FOR OAC
SERVICES, INC.
(Contact: Debbie Terwilleger, Director of Planning & Development)

SINGLE READING RESOLUTIONS

(Requiring one reading for adoption)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

June 26, 2019	Capital Improvement Committee	5:00 PM	Park Headquarters
July 8, 2019	Regular Park Board Meeting	6:00 PM	Park Headquarters
July 10, 2019	Capital Improvement Committee	5:00 PM	Park Headquarters
July 15, 2019	Committee of the Whole	5:30 PM	Park Headquarters

* Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
June 10, 2019**

PRESENT: Aaron Pointer, President
Tim Reid, Clerk
Andrea Smith
Erik Hanberg
Jessie Baines

IN THE CHAIR: Aaron Pointer

PLACE: MPT Headquarters

FLAG SALUTE: Commissioner Baines

STUDY SESSION: CHIP-In! UPDATE

Richard Madison was present to give an update on the CHIP-In! Program. Mr. Madison commented that Chip-In! was created in 2003 and it replaced the Adopt a Park program. He noted that Chip-In! supports the Department of Parks and Recreation's volunteers and contributes to the District's volunteer goals and policies. The program is currently staffed with two full time and one part time employee. Mr. Madison stated that under the program there are several key areas including Park Watch efforts, Major Volunteer Service Days, Garden Groups, Habitat Stewards, and community partners. Mr. Madison also commented that scout troops are big contributors to the program. Eagle Scout Carson Redifer was present at the meeting and spoke about his Eagle Scout project of building fences at Point Defiance Park.

A map of Chip -In! volunteer locations illuminated where volunteer activity is going on in the District. Staff highlighted 2017/18 accomplishments as follows:

- Hosted over 220 volunteer work parties
- Celebrated our 18th anniversary of Parks Appreciation Day
- Created 5 new relationships with volunteer groups at Delong, Puget Park, China Lake, Wapato Park, and Titlow Park
- Created a Park Watch App (launch Summer of 2019)
- Established partnership with Northwest Youth Corps
- Received 75,000 hours of volunteer time, equaling \$185,000 in equivalent value
- Worked with over 2000 volunteers

In 2019/20 Chip -In ! has identified the following goals:

- Streamline Better Impact Process for improved data collection
- Revitalize garden clubs at Point Defiance with new volunteers
- Increase total volunteer hours by 3000 per year throughout our Department
- Support our volunteers through added trainings and resources
- Finalize an onsite volunteer recognition signage package
- Add stewards and park watch groups at two new sites in 2019
- Continue Working with Volunteer Coordinators across district departments to align and coordinate best experiences for volunteers

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Pointer at 6:00p.m.

SPECIAL PRESENTATIONS None**PRESIDENTS REPORT** None**STANDING COMMITTEE AND COUNCIL REPORTS****Zoo Liaison Committee**

Commissioner Smith commented that the committee met on June 10th. At the meeting members received a zoo society funding report update. The committee was informed that the new eagle exhibit at Trek will be opening in August. In addition staff is looking at the potential of replacing the 1970's trams at Trek.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Shon Sylvia commented on the following:

- Alan Varsik introduced new Zoo employee Stephanie Rager.
- The District have funders who continue to support our programs year after year because they value the impact of our work. The following grants were recently received:
 - US Bank Foundation, \$5,000 for Elementary Sports Program
 - The Baker Foundation, \$5,000 for Summer Playground Program
 - Tulalip Tribes Charitable Fund, \$5,000 for Specialized Recreation
- Summer Splash Expo is June 15th, from 12pm – 4pm at Stewart Heights Pool. The District is partnering with Sigma Gamma Rho and will be providing free transportation and access to a safety swim day! free swim lessons, activities, food, prizes, music.
- “Turtle Wave”, conservation/art project in conjunction with PDZA/Metro Arts was at Ocean Fest this weekend and is installed Foss Waterway Seaport. Through the Jeff Basos Foundation this community project raised over \$10,000 for ocean conservation.
- The Renegades Race Team completed the 53 mile Rainier to Ruston relay on Saturday in just over 9 hours Saturday June 1st. This marks the first time in the events 17 year history that a team of individuals with disabilities has ever done the race.
- We began our annual contract with the Tacoma Police Department for enhanced patrols through Point Defiance Park. TPD officers issued 10 tickets and 30 verbal warnings for traffic and park code violations during the first two weekends. This effort will heavily focus on speeding, reckless driving, racing and wildlife feeding throughout the park.

CITIZEN COMMENTS None**MINUTES OF THE MAY 28, 2019 REGULAR BOARD MEETING**

Commissioner Hanberg moved to adopt the minutes as amended; seconded by Commissioner Reid and passed on a vote of 5-0.

CONSENT AGENDA**RESOLUTION NO. C37-19:** APPROVAL OF WARRANTS CLAIM FUND FOR MAY 2019

Commissioner Hanberg moved to adopt the consent agenda as presented; seconded by Commissioner Reid and passed on a vote of 5-0.

PURCHASING RESOLUTIONS**RESOLUTION NO. P38-19:** AUTHORIZING PURCHASE OF GOODS AND SERVICE FOR METRO PARKS TACOMA

1. WASHINGTON STATE DEPARTMENT OF ENTERPRISE SERVICES FOR (1) CARGO VAN IN AN AMOUNT NOT TO EXCEED \$30,000
2. WESTERN EQUIPMENT FOR (1) GROUINDMASTER LAWN MOWER IN AN AMOUNT NOT TO EXCEED \$76,000
3. WESTERN EQUIPMENT FOR (2) GREENMASTER TRIFLEX HYBRID MOWERS IN AN AMOUNT NOT TO EXCEED \$100,000
4. VANTAGE VEHICLE INTERNATIONAL FOR (3) UTILITY TRUCKS IN THE AMOUNT OF \$53,130.00
5. COLUMBIA FORD FOR 2019 FOR F450 4WD TRUCK IN THE AMOUNT OF \$82,420.00

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Reid.

Marina Becker and AlanVarsik commented that this equipment is needed to replace old and worn out equipment. They noted that the staff follows District procedures when surplusing of the old equipment.

Commissioner Hanberg suggested the District communicate more with the public about the reduction of its emissions as it relates to more use of hybrid equipment and vehicles.

Commissioner Reid commented that he supports the resolution as staff needs good working equipment.

Being no additional comment the resolution passed on a vote of 5-0

PUBLIC WORKS PURCHASING RESOLUTIONS None**SINGLE READING RESOLUTIONS** None**SECOND READINGS RESOLUTIONS** None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS

Commissioner Reid comment that he attend the Pipeline Trail Opening last weekend.

Commissioner Smith commented that she will be attending the Metro Arts Jungle Book production performances this weekend.

Commissioner Pointer commented positively on last weekend’s dedication and renaming of Marine Park to Jack Tanner Park

ADJOURN:

Being no further business, the meeting was adjourned at 6:30p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *Shon Sylvia*

FROM: Debbie Terwilleger, Director of Planning & Development

SUBJECT: Point Defiance Waterfront Phase 1
OAC Services, Inc. Contract Amendment No. 7

DATE: June 5, 2019

EXECUTIVE SUMMARY: This resolution authorizes contract Amendment No.7 to OAC Services, Inc. for the Point Defiance Waterfront Phase 1 Project in the amount of \$ 201,303.51, bringing the contract total to an amount not to exceed \$ 1,276,849.30.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on Wednesday, May 29, 2019 and was accepted for forwarding on to the full Board with a recommendation for approval.

BACKGROUND: Metro Parks continues to advance the improvements to the Waterfront Phase I project at Point Defiance that includes the Trail & Bridge, Boat Trailer Parking, Park on the Peninsula, and all associated utility and site improvements. Waterfront Phase I includes a complex set of projects balancing a contaminated site that will continue to be used for public park purposes and needs to be completed within a very specific schedule driven by fish windows.

OAC Services, Inc. was selected from the Metro Parks A&E roster. Select firms were contacted to determine qualifications and availability and OAC was selected as being the best qualified to provide the proposed professional services. OAC Services, Inc. has been providing project management support services to assist with the GC/CM delivery method and application for project approval from the State of Washington Capital Projects Advisory Review Board (CPARB). OAC Services, Inc. has participated in the selection of the general contractor, subcontractor procurement; facilitation of value engineering efforts, negotiation of contract guaranteed maximum prices and GC/CM, MPT, and design team integration. Due to the complexity of this project, and working closely with EPA, additional oversight support is required to carry us through project closeout.

The contract was approved by the Board of Park Commissioners on July 13, 2015 with Resolution # PW46-15 in the amount of \$ 600,000.00 for GC/CM Project Management Support. The Contract was written in the amount of \$ 530,579.00 and Amendment No. 1 added additional on-site project manager support in the amount of \$ 64,215.00 which brought the total to \$ 594,794.00.

Amendment # 2 was approved by the Board of Park Commissioners on February 27, 2017 with Resolution #: PW21-17 in the amount of \$ 105,898.00 for a total contract amount not to exceed \$ 700,692.00 for additional project manager support.

Amendment # 3 was approved by staff on December 8, 2017, in the amount of \$ 34,000.00 for a total contract amount not to exceed \$ 734,692.00 for additional project manager support.

Amendment # 4 was approved by the Board of Park Commissioners on January 8, 2018 with Resolution #: PW3-18 in the amount of \$ 209,895.57 for a total contract amount not to exceed \$ 944,587.57 for additional project manager support.

Amendment # 5 was approved by the Board of Park Commissioners on September 10, 2018 with Resolution #: PW74-18 in the amount of \$ 130,958.22 for a total contract amount not to exceed \$ 1,075,545.79. The project was extended beyond the estimated completion date and additional GC/CM management support was needed.

Amendment # 6 was approved by staff on May 21, 2019 as a no cost amendment to extend the contract to October 1, 2019. The project was extended beyond the estimated completion date and additional GC/CM management support was needed along with assistance with the delay claim.

Staff is requesting approval for Amendment No. 7 for OAC Services, Inc. in the amount of \$ 201,303.51 for a total contract amount not to exceed \$ 1,276,849.30. Additional GC/CM management support is needed for the completion of the project.

Resolution & Date	Action	Amount Approved	Amount Executed	Total	Reason
PW46-15 7/13/15	Contract#201530J	\$ 600,000.00	\$ 530,579.00	\$ 530,579.00	GC/CM Project MGMT
7/7/2016	Amendment # 1	\$ 64,215.00	\$ 64,215.00	\$ 594,794.00	Add'l MGMT Services
PW21-17 2/27/17	Amendment # 2	\$ 105,898.00	\$ 105,898.00	\$ 700,692.00	Add'l MGMT Services
12/8/2017	Amendment # 3	\$ 34,000.00	\$ 34,000.00	\$ 734,692.00	Add'l MGMT Services
PW3-18 1/8/18	Amendment # 4	\$ 209,895.57	\$ 209,895.57	\$ 944,587.57	Add'l MGMT Services
PW74-18	Amendment # 5	\$ 130,958.22	\$ 130,958.22	\$ 1,075,545.79	Add'l MGMT Services
PW	Amendment # 7 **	\$ 201,303.51			Add'l MGMT Services & Legal for Audit
Totals		\$ 1,346,270.30	\$ 1,075,545.79		

NOTE Amendment No 6 was a no cost amendment to extend contract through October 1, 2019.

FISCAL IMPACT: The costs for Point Defiance Park Waterfront Phase I will be accounted for in multiple funds from multiple funding sources including the Metro Parks Tacoma 2014 UTGO Capital Improvement Bond Fund, Department of Ecology, Recreation Conservation Office Grants, the Environmental Protection Agency, and Department of Transportation.

Project Funding:		
ASARCO Settlement, Preliminary Planning & Interim Construction		\$ 381,242
2005 UTGO Bond, Ruston Way		\$ 2,746,250
2005 UTGO Bond, Point Defiance		\$ 58,750
2005 UTGO Bond (Fund 323)		\$ 1,152,641
ASARCO Settlement, Park on the Peninsula		\$ 785,000
RCO WWRP 12-1549D, Point Defiance Missing Link		\$ 2,500,000
RCO LWCF 12-1553D, Point Defiance Missing Link		\$ 500,000
WA State DOE, 2013-2015 Capital Budget, IAA No. C1600009, Point Defiance Trail		\$ 5,000,000
RCO LWCF 12-1555D, The Peninsula at Point Defiance		\$ 500,000
2014 UTGO Bond, Regional Parks & Attractions, Regional Parks, Point Defiance Park		\$ 26,740,187
2014 UTGO Bond, Regional Parks & Attractions, Regional Parks, Point Defiance Park, Roundabout		\$ 1,800,000
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks, Peninsula at Point Defiance		\$ 1,860,000
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks		\$ 103,666
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks, Ruston Way		\$ 996,334
2014 UTGO		\$ 1,134,418
U.S. EPA Cooperative Agreement V-01J12201-0, Superfund Remediation of the Peninsula		\$ 25,397,227
WSDOT, Agreement Number LA-8889, Point Defiance Roundabout and Bicycle Connection		\$ 2,500,000
City of Tacoma, Environmental Services, Stormwater		\$ 409,155
Tacoma Yacht Club		\$ 240,747
Total Project Funding:		\$ 74,805,617
Project Budget:		
Preliminary Planning & Construction		\$ 381,242
Planning & Design		\$ 7,120,100
Construction, Soil removal/Stockpiling w/Stormwater Facility (including tax)		\$ 3,000,000
Atkinson Pre-Construction (including tax)		\$ 405,693
Atkinson Construction, Park on the Peninsula & Trail and Bridge		\$ 56,736,729
Construction on SR163 N 46th St to N 54th St. (Roundabout)		\$ 2,972,576
OAC GC/CM Project Management		\$ 530,579
OAC GC/CM Project Management Amendment No 1		\$ 64,215
OAC GC/CM Project Management Amendment No 2		\$ 105,898
OAC GC/CM Project Management Amendment No 3		\$ 34,000
OAC GC/CM Project Management Amendment No 4		\$ 209,896
OAC GC/CM Project Management Amendment No 5 & 6		\$ 130,958
OAC GC/CM Project Management Amendment No 7		\$ 201,304
Future Construction		\$ 736,787
Other Costs		\$ 1,940,574
1% for the Art		\$ 235,067
Total Project Funding:		\$ 74,805,617

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Planning & Development, at 253-305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW39-19

POINT DEFIANCE WATERFRONT PHASE 1 MANAGEMENT SUPPORT SERVICES CONTRACT AMENDMENT NO. 7 FOR OAC SERVICES, INC.

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to move forward with Project Management Support Services with OAC Inc., for Point Defiance Waterfront Phase 1; and

WHEREAS, OAC Services, Inc. was selected from an interview of eleven (11) qualified architect / engineer / landscape architect teams listed on the Metro Parks Architects & Engineer roster; and

WHEREAS, OAC Services, Inc. was selected to provide Project Management Support Services to assist with General Contractor/Construction Manager (GC/CM) delivery method for the Point Defiance Waterfront Phase 1 on July 13, 2015 by Resolution # PW46-15 for approved amount of \$600,000.00 after further negotiations the contract was executed for \$ 530,579.00; and

WHEREAS, staff approved Amendment No. 1 in the amount of \$64,215.00 for a total contract amount of \$ 594,794.00; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Amendment No.2 for an amount not to exceed \$ 105,898.00 for additional GC/CM project management support services by resolution PW21-17; and

WHEREAS, staff approved Amendment No. 3 in the amount of \$34,000.00 for a total contract amount of \$ 734,692.00; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Amendment No. 4 in the amount of \$209,895.57 for a total contract amount of \$ 944,587.57; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Amendment No. 5 in the amount of \$130,958.22 for a total contract amount of \$ 1,075,545.79; and

WHEREAS, staff approved Amendment No. 6 as a no cost amendment to extend the contract to October 1, 2019; and

WHEREAS, funds for the project are provided from the Metro Parks Tacoma 2014 UTGO Capital Improvement Bond Fund; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to approve Amendment No. 7 for OAC Services, Inc. for an amount not to exceed \$ 201,303.51 for a total contract amount not to exceed \$ 1,276,849.30,

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2019.

ATTEST:

President

Secretary

Clerk