
**BUSINESS & RESPONSIVE AGENCY ADVISORY COUNCIL
MEETING MINUTES**

MISSION STATEMENT

This Council advises and makes recommendations to the programs and operations of
Metro Parks Tacoma concerning financial management and business practices.

Metro Parks Tacoma Headquarters Building
4702 S 19th Street, Tacoma, WA 98405
February 9, 2016

Present: Peter Kram, Dan Powell, Addy Tseng
Absent: Aaron Blaisdell, Sue Dowie, Jen Drake
Staff: Brett Freshwaters, Julie Wilfong
Board Liaison: Commissioner Baines
Guest: Scott Bauer

SUMMARY

- A recruitment update was given.
- An Update on Destination Point Defiance Park
- Update of the 2016 BRAC Work Plan by the Advisory Council
- Financial information through December 2015 was discussed

CALL TO ORDER

The meeting was called to order at 7:33 a.m.

MINUTES

Corrections made to spelling errors on minutes. The January 12, 2016 minutes were approved as written.

RECRUITMENT UPDATE

Commissioner Jesse Baines was introduced to the BRAC Advisory Council members.

BRAC is still looking to recruit new members with business knowledge and who are interested in parks.

DESTINATION POINT DEFIANCE UPDATE

Brett Freshwaters reported the City of Tacoma's Storm Water Project is completed. The best time to view the project is while it is raining to see the system in process. The City of Tacoma had received grants to replace an old system and residents in the area will not see any impact fees for the project.

Waterfront Phase 1 is 50% through the design process. Once construction starts on the project, this will impact the Tacoma Yacht Club. Metro Parks will work closely with them throughout the project.

The Science and Math Institute (SAMI) project is underway. The new Education Center construction will be happening soon.

The Fort Nisqually Master Plan Process has begun. So far there has been one public meeting and another meeting happening on Thursday, February 11, 2016. The Department of Ecology is doing soil remediation and during this time the Fort will be closed.

2016 BRAC WORK PLAN UPDATE

The Advisory Council reviewed and updated the goals for the 2016 Work Plan. Business Plans were added for the Boathouse Marina Complex, Northwest Trek Wildlife Park, Peoples Center and the Draft Master Plan for Ft. Nisqually. The Council included presentations for the Mission Led Comp Plan, POS System Implementation Plan, and an update on the Eastside Community Center. Field trips will be scheduled for the last three (3) quarters of the year to visit various Metro Parks sites.

DECEMBER 2015 FINANCIAL REPORT

The preliminary December Financial Report was reviewed. The Finance Department is in the process of closing out the 2015 budget year and will make several adjustments before the final report is processed. Overall Metro Parks had a great year across the board in both the General and Enterprise Funds. Sales Tax had also exceeded the budgeted forecast.

NEXT MEETING

The next meeting is scheduled for March 8, 2016 at Metro Parks' Headquarters Building.

ADJOURNED

The meeting ended at 9:02 a.m.

Approved:

Aaron Blaisdell, Chair

Submitted by: Julie Wilfong