



BOARD OF PARK COMMISSIONERS CAPITAL IMPROVEMENT COMMITTEE

February 27, 2019
5:00 PM
MINUTES

Attendees: Commissioner Pointer, Commissioner Baines

Staff Support: Debbie Terwilleger, Director of Planning & Development; **Marty Stump**, Design and Construction Manager; **Tom Dargan**, Project Administrator; **Mary Kay Henley** – Administrative Support (Planning)

Acceptance of Minutes: None approved since the last meeting was by email correspondence.

Project Status

- None mentioned

Discussion Items

ECC Contingency Use Update

- Marty reported this item is being moved to a future CIC because they are waiting for additional information. Commissioner Pointer commented he hopes this project closeout is faster than the STAR Center.

Action Items

Point Defiance View Points Infrastructure Improvements/Loop Trail Project A/E Contract Award to BCRA

- This resolution authorizes an A&E Contract with BCRA, Inc. to provide Design Development plans through construction administration for the infrastructure upgrades to the Point Defiance View Points Infrastructure Upgrades/Loop Trail Project in the amount of \$799,200.
- Tom reported there were 9 RFQ submittals. BCRA was ultimately selected, noting their shoreline permitting experience and the fact they drafted project's Master Plan.
 - Commissioner Baine asked if vendors outside Tacoma submitted applications. Tom said yes, noting both Seattle and Portland. He will distribute to the commissioners a complete list of applicants.
- Tom additionally noted the cultural assessment completed last summer didn't find anything of significance on the site.
- Commissioner Hanberg asked about the project's percentage threshold. Tom explained since the project has an attached grant, 18% – 20% is standard, with 15% the mid-range. This project's percentage threshold is 16.9%
- Commissioner Hanberg asked what the trail will be composed of. Tom reported since the roundabout to the Pagoda is more formal, concrete is more appropriate. He added the trail from Animal Look to Owen Beach will use one of the driving lanes.

- Commissioner Hanberg asked if the new trail sections will be durable and won't buckle. Tom reported yes. WADOC standards will be followed, noting a solid base of crushed rocks and tree retention that avoids killing roots. .
- Commissioner Hanberg stated the trails should have a consistent feel and have signage so the public clearly knows they are on the right path. Tom reported that wayfinding signage is part of the project's scope.
- Commissioner Baines suggested innovative lighting along the trails to improve safety. Marty reported of the three loops the internal loop will get the most evening use and possibly need lighting.
- Commissioner Hanberg asked about the Liz Rocks project. It was explained we have met with them and will kick off the project soon. We are targeting the end of quarter 2 to have the project scoped.
- Commissioner Hanberg asked about overlook erosion, specifically mention the Gig Harbor overlook. Tom explained the loop trails are being pulled back from bluff. Part of study will include how pedestrians get to the overlooks without crossing traffic.
 - Both commissioners suggesting new signage telling the public the bluffs are fragile and not to park there. It was also noted that sea level rise is contributing to erosion. Tom reported new signage in response to erosion was just installed.
- Tom added that a viewpoint workshop is being set up, noting he wanted to get park ambassadors involved.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Future items

- Commissioner Hanberg wanted to add a change order threshold discussion to the next CIC meeting He suggested small change orders to be emailed instead of formally meeting. Marty said it will be added to the next agenda.

Meeting Adjourned