



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
August 12, 2019**

PRESENT: Aaron Pointer, President
Tim Reid, Clerk
Andrea Smith
Erik Hanberg

EXCUSED: Jessie Baines

IN THE CHAIR: Aaron Pointer

PLACE: MPT Headquarters

FLAG SALUTE: Commissioner Reid

STUDY SESSION: QUARTERLY FINANCIAL UPDATE

Erwin Vidallon commented that Q2 finished in the positive with help from great weather in May and June. He noted key take aways for the quarter include ZEED attendance continues to exceed 2019 budget targets to date, Meadow Park rounds exceeding 2019 budget targets to date, sales tax revenue tracking closely to budget, and expenses are being managed within budget.

Graphs illuminating 2019 revenue and expenditures were reviewed by staff. Staff made note that from a General Fund standpoint, the three largest funding sources makes up approximately 93% of the total general fund that includes property taxes, earned revenue and intergovernmental funding. On the expenditure side, salaries & benefits make up approximately 73% of total expenditures, which is in line with budget. Property tax history was then briefly highlighted. Mr. Vidallon commented that property & sales tax earnings are tracking close to projections. Tables showing comparisons of actuals to budget were then reviewed. Within the Strategy & Governance Department the property tax was reported to be just slightly off due to timing of collections. The Business and Innovation Department is showing revenues are down from budget in the area of resource development. Mr. Vidallon stated that significant efforts will continue in that area to make up ground during the remainder of the year. Within Parks and Recreation revenues are down just slightly due to timing of billing to the City of Tacoma for MOUs. Savings in expenditures in this department were due in part to timing of service payments. The District's Planning Department continues to see savings to current vacant positions.

Within the area of ZEED things look favorable as revenue earnings are above budget with sales tax tracking as forecasted. Staff commented that an expenditure standpoint there are savings due to timing of filling existing vacant positions. The Board then reviewed a graph illustrating weather's effect on attendance. It was then noted that at NW Trek memberships are up compared to budget however, paid admission are down slightly.

Mr. Vidallon remarked that at the Point Defiance Marina revenues were unfavorable compared to budget by about 8% as a result of no salmon fishing being allowed in "Area 11" during the month of June, with retail sales, rentals and launch fees being negatively affected. Area 11 is considered to be the area from Commencement Bay to Narrows Bridge to the northern tip of

Vashon Island. However, fishing has since been allowed in Area 11 starting in July, but only open 5-days a week from Saturday – Wednesday, so the Marina should start seeing increase in revenue starting in July. Staff continues to see strong boat and kayak storage at the facility.

Meadow Park Golf Course continues to experience revenues that are trending well above 2018 actuals. Staff commented on the success of the improved driving range, Top Tracer, and adult & youth golf programming. Staff observed the local golf market continues to recover and Meadow Park is also benefitting from recent closures of nearby golf courses.

Within the area of the Districts capital spending, through the end of June, MPT has spent approximately \$4.7 million of the total fiscal year budget. This is an increase of approximately \$3 million compared to 1st quarter total expenses. Through the 2nd quarter, the District continues to transition to more smaller projects as well as re-strategizing the project management approach in order to ensure the District provides the expected level of service for managing projects. It was noted that the District currently has 59 projects that are fully scoped and 17 projects that are in active construction.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Pointer at 6:00p.m.

SPECIAL PRESENTATIONS None

PRESIDENTS REPORT

President Pointer commented favorably on the Kitakyushu Sister City 60th Anniversary event he attended.

STANDING COMMITTEE AND COUNCIL REPORTS

Active Living and Community Wellness Advisory Council

Commissioner Reid commented that the committee took a tour of the Lister Uplands at Swan Creek.

EXECUTIVE DIRECTOR’S REPORT

Executive Director, Shon Sylvia commented on the following:

- Two summer bashes left: Friday August 16th at Stewart Heights and Friday, August 23rd at STAR Center.
- Browns Point Playfield Public Meeting , Thursday, August 15th at 6pm at the Center at Norpoint

CITIZEN COMMENTS None

MINUTES OF THE JULY 22, 2019 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as amended; seconded by Commissioner Reid and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C47-19: APPROVAL OF WARRANTS CLAIM FUND FOR JULY 2019

Commissioner Hanberg moved adopt the consent agenda as presented; seconded by Commissioner Reid.

Being no additional comments the consent agenda passed on a vote of 5-0.

PURCHASING RESOLUTIONS

RESOLUTION NO. P.48-19: APPROVAL OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. TDI PRODUCTION SERVICES FOR SIX DELTRAIN VISION ELECTRIC TRAMS IN THE AMOUNT OF \$3,331,914
2. RWC INTERNATIONAL, LTD. FOR A 2019 ISUZU TRUCK IN THE AMOUNT OF \$53,713.63

Commissioner Hanberg moved adoption of the resolution; seconded by Commissioner Reid.

Alan Varsik commented that the Board received information on the proposed tram purchase at their July retreat. He noted that the trams at Trek are 44 years old and need replacing. Mr. Varsik commented that the new trams will provide a safer and enhanced customer experience as well as being more environmentally sustainable as they are electric. Discussion about timing of the delivery of trams relative to the budget ensued. Staff noted that in order to take delivery of the trams there is a need to update the tram stations.

Mr. Varsik stated that the truck being purchased is a replacement for a 2007 flatbed dump truck at Point Defiance Zoo. Staff noted that the state contract is being used for this purchase.

Being no additional comments the consent agenda passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS None

SINGLE READING RESOLUTIONS None

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS TITLOW PARK MASTER PLAN UPDATE

Debbie Terwilleger commented that the CIC discussed a draft resolution in July related to demolition of failing structures on the former TOA site at Titlow Park. CIC members suggested discussion with the full board before moving forward.

Ms. Terwilleger stated that the updated master plan for Titlow Park began early 2018. Throughout this time steering committee members and public meetings participants have given

input on the plan. Principles and concepts resulted from all the public input, and 3 variations of a master plan have been developed. Draft illustrations of each were then shown to the Board. Commissioner Hanberg commented that he would like to see Hidden Beach more actively programmed and perhaps include a future rental venue. Commissioner Reid commented that he would like the public to have access to the former TOA site once demo is complete. Commissioner Baines commented that he has concerns about the demo. Staff noted that demolition of the old structures at the TOA will address safety and maintenance issues. Commissioner Hanberg commented that he would like to see additional Board involvement when master planning for regional and signature parks.

BOARD COMMENTS

President Pointer stated that he has been hearing lots of good comments about Dune Park.

ADJOURN:

Being no further business, the meeting was adjourned at 6:50 p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary