



**MINUTES OF COMMITTEE OF THE WHOLE  
BOARD OF PARK COMMISSIONERS  
May 20, 2019**

**PRESENT:** Aaron Pointer, President  
Tim Reid, Clerk  
Andrea Smith  
Erik Hanberg  
Jessie K. Baines, Jr.

**PLACE:** Metro Parks Tacoma Headquarters

The meeting was called to order by President Pointer at 5:30pm.

**APPROVAL OF THE MINUTES**

December 3, 2018

It was moved and seconded to adopt the minutes as presented; approved unanimously.

**PARK SYSTEM PLANNING PROCESS**

Debbie Terwilleger stated that the purpose of the tonight's meeting is to explore additional opportunities for the Park Board to provide input, ideas and guidance at each level of the planning process. The Board was reminded that drivers influencing the planning through the district are the District's Strategic Planning Framework and CAPRA accreditation standards. Ms. Terwilleger commented that there are number of possibilities to incorporate board engagement including the project level, policy level and at the system wide vision level. A current flow chart depicting the current process including milestones where there is Board involvement was reviewed and discussed. Staff then showed a revised graphic with additional proposed interaction points. In relationship to the policy level participation there was discussion about involving the board during the development of the parks and facilities level of service plan in 2019-20. Staff indicated the Board involvement during the amenity and prioritization process during the LOS development would be important. Commissioner Hanberg stated that he is most interested in making sure there is Board involved with signature an regional parks are being planned. Commissioner Banes commented he is more interested in being involved with neighborhood park planning. Staff and board then engaged in a brief dialogue about using statistically valid surveys as another way of gathering input during planning processes. When developing and enhancing system wide vision staff and the Board discussed the value of integration with the City of Tacoma 2025 plan. Board members also expressed the need to include the planning effort of other agencies like the School District and Health Department.

Staff and the Board discussed ways to better communicate along the way during the planning. Board members and staff also spoke about the need to always look at best practices, travel and experience new things and use the success of others to help develop innovative plans.

**OTHER**

Parking of the Jack Tanner Park opening was discussed.

Staff commented that they estimate the planning efforts of Portland Avenue Park will kick off in Q3 of 2019.

**ADJOURNMENT**

Being no further business, President Pointer adjourned the meeting at 6:40 p.m.

**APPROVED:**

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President

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Clerk

Submitted by:  
Jennifer Bowman, Secretary