Park Stabilization & Recovery:

REOPENING PARKS AND ASSETS

Capital Program Highlights

MPT Park Board Remote Meeting
Monday, May 11, 2020

CREATING HEALTHY OPPORTUNITIES TO PLAY, LEARN AND GROW.
BRIEFING OVERVIEW

Park Stabilization & Recovery

• Reviewing the Governor’s Reopening Guidelines & discussing MPT Three Stages to consider reopening parks, facilities, programs and amenities

• Highlight Status of May-June and positioning MPT for July-August

Capital Program Update

• Understanding approach to slowing Capital Construction while continuing to plan and design for our future

Next Steps
Stage 1: Public Health/Governmental Guidance:

- Governor’s phased-in reopening guidelines
- Applicable safety guidance from the CDC, TPCHD, etc.
- Just because “allowable” doesn’t mean we can or should; Restrictions could ebb/flow
PARK STABILIZATION: Reopening Parks And Assets For Summer

Stage 2:
MPT Criteria & Appreciating Community Priorities:

• Apply MPT seven criteria + professional judgment + benchmarking the industry

Submit case to reopen via Recovery Team

• Re-evaluate financial constraints

• Survey to identify community priorities to guide reactivation of vital services and amenities
PARK STABILIZATION: Reopening Parks And Assets For Summer
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Stage 3:

Develop and Implement Operational Plans:

• Modify experience & limit locations, amenities, hours, etc. based on reopening plans

• Ensure safety measures are in place to protect staff and the public

• Communication plans executed
# Six Steps to Safety

## Workplace Readiness Essentials

### Prepare the Worksite

- Cleaning plans, pre-return inspections, physical distance plan
  - Ensure safety of all workers
  - Decide which worksite elements are opening
  - Ensure onsite hygiene and sanitation options are available for staff
    - Handwashing stations
    - Hand sanitizer
  - Work with Trades to implement any physical distancing modifications prior to opening
  - Install hand sanitizer stations
  - Ready Mechanical, Utilities, HVAC, Fire/Life Safety systems, WiFi, Control
  - Turn off drinking fountains
  - Remove high touch and porous items/furniture
  - Clean and Disinfect using MPT COVID cleaning and disinfecting guidelines
  - Work with Finance to ensure POS/Registration systems are at full functionality and mitigate touch points

### Prepare the Workforce

- Policies for deciding who returns when
  - Employee communications
  - Develop staffing plan
    - What is the plan if current staff are isolated for up to 10 days?
    - What is the absenteeism plan if current staff call out?
  - What is the custodial cleaning plan?
  - What is the custodial sanitizing plan?
  - High touch areas must be sanitized up to two times per hour.
  - Provide and train on daily employee COVID Health Screening guidelines
  - Provide and train returning staff on MPT COVID Safety Standard Operating Procedures
  - Prepare and implement MPT COVID Training Track in Corner Stone. (Track must be completed prior to first day on site for staff)
  - Distribute cloth face coverings per staff and provide training on how to don, doff and launder.
  - Provide basic skills job ready training for actual operations including job required PPE

### Control Access

- Protocols for safety & health checks, building reception, shipping/receiving, elevators, visitors, policy visitors
  - Control the entry points including deliveries
  - Reconfigure gathering and lobby areas for social distancing
  - Develop a physical distancing plan, related to worksite layout.
  - Questions on the ground for line/ group management
  - Physical barriers between guest facing staff and public (extra tables in front of cashier, sneeze guards?)
  - Clearly communicate worksite protocols through signage and floor markings (MPT is working on universal signage although this may not be ready in time for facilities opening early)
  - Prepare visitor logs for contact tracing
  - Provide 30 day supply of sanitizer, disinfecting wipes, PPE as appropriate
  - Disable touchscreens
  - Prepare online registrations and POS
  - Prepare cashless POS procedures

### Create a Social Distancing Plan

- Decreasing density, schedule management, foot pattern directions
  - Ensure safety of all workers
  - Consider employee phasing based on roles and priorities
  - Staggered arrival/departure times
  - Introduce planning to support social distancing /6 Feet protocols
  - Monitor space usage
  - Specify seating assignments for employees to ensure single use equipment
    - Computer
    - Phone
  - Redesign spaces, alternate desk/shair use, etc., for social distancing
  - Add panels between desks including height adjustable panels for sit/stand desks
  - Reduce capacity of spaces—e.g., remove some chairs from large gathering spaces
  - Prohibit shared use of small rooms and convert them to single-occupant use only
  - Designate and sign the direction of foot traffic in main circulation paths

### Reduce Touchpoints & Increase Cleaning

- Touchless ingress/egress, clean desk policy, food plan, cleaning common areas
  - Maintain enhanced cleaning and disinfecting practices
  - Supply hand sanitizers near or on each desk or work area, particularly those that are shared (Phase 1 no sharing of workspace)
  - Sanitize all workspace areas, including staff workspace, guest services, lifeguard tower, animal enclosures, conference room, break room, cafeteria, restroom, and other areas prior to opening.
  - Ensure supplies/equipment are in working order
  - Limit in-person meetings
  - Consider low-touch or no-touch switches, doors, drawers and other fittings
  - Remove high-touch shared tools such as whiteboard markers, remote controls, etc.
  - Integrate a clean desk policy
  - Create secured, designated storage areas for personal items
  - Designate a specific enclosed room to isolate any person identifying themselves with symptoms

### Communicate for Confidence

- Recognize the fear in returning, communicate transparently, listen/survey regularly
  - Ensure leadership alignment on re-entry
  - Establish two-way communication
  - Ensure a trusting and transparent culture
  - Clearly set employee expectations, with an emphasis on making them feel secure
  - Return to work/MPT policies and procedures
  - Guest and visitor policies
  - HR policies regarding illness, support for caregivers, etc.
  - Coordinate all signage and graphic design needs through your Metro Parks liaison: Parks & Recreation - Sophia Mckee; ZED- Whitney Duffin, Planning & Business Innovation - Nancy Johnson.
PARK STABILIZATION: Reopening Parks And Assets For Summer

Open May-June (limited staff)
• Parks & Trails
• Dog Parks
• First Responders Camp

• Boathouse Marina & Boat Launch- *May 8*
• NW Trek Wild Drive- *May 15*
• Meadow Park Golf Course- *May 22*

(Potentially Opening - June)
• Virtual Program & Classes
• NW Trek Wildlife Park
• Point Defiance Zoo
• MPT Headquarters

* Restrooms and parking lots to support facilities & programs
PARK STABILIZATION: Reopening Parks And Assets For Summer

Closed May-June (limited staff)
  • Programs and events postponed/cancelled
  • Outdoor pools
  • Indoor Facilities:
    o Point Defiance Aquarium
    o All four community centers & swimming pools
    o Tacoma Nature Center
    o W.W. Seymour Conservatory
    o Fort Nisqually Living History Museum

Continued Closures-Amenities:
  • Remaining restrooms and parking lots at parks
  • Play structures & spraygrounds
  • Picnic shelters
  • Skate parks & sport courts
  • LOS continues to focus on essential services
July-August: For Consideration

- No large public gathering or special events; potential “drive-in” movies and concerts
- Small group specialty camps; Scale first responders camp to multi-classroom summer camps/extended learning in partnership with TPS
- Continue virtual programming with some social distancing on-site small group activities
- Pools/spraygrounds; limit to small groups & instruction
- No playground program; food distribution via partners
- Opening Sport Courts with size restrictions
- Focus strategically on neighborhood/community parks first-- keeping people closer to home
- Regional Parks & facilities with limited hours & amenities; Timed entry to attractions & centers
CAPITAL PROGRAM UPDATE

• State-Wide Guidance

• Impact on MPT Projects

• Recalibrating the Capital Program: Taking the Long View
March 23, 2020 Proclamation Defines Construction Limits:

- Construction related to essential activities as described in the order;
- To further a public purpose related to a public entity or governmental function or facility,…
- To prevent spoliation and avoid damage or unsafe conditions, and address emergency repairs at both non-essential businesses and residential structures.

“All construction activity must meet social distancing and appropriate health and worker protection measures before proceeding.”

Updated Guidance: the 4 Phases As They Relate to the Capital Program

- Phase I—resume projects formerly suspended, subject to safety requirements
- Phase II—proceed with all construction, subject to safety requirement
- Phase III—gatherings size less than 50 (public outreach)
- Phase IV—gatherings size greater than 50; (public outreach)
CAPITAL PROGRAM UPDATE

Definitions:
- Construction
- Design
- Planning
- Feasibility
Recalibrating the Capital Program: Taking the Long View

- Active Construction Projects; Proceed/Suspend
- Evaluating all Design projects for timing/results
- No new assets in 2020
- Grant Funded Projects—time frames
- Partnership projects—sequencing
- Planning/Feasibility Projects delayed
- Projects postponed until next CIP Development
- 2021 – 2022 Capital Program Development will reflect priority shifts
NEXT STEPS

- Status of local, state and federal relief programs and boards position in recovery
  - Proposed Dates: May 18 COW

- Adjusted CIP Plan + Fiscal health of district and budget update
  - Proposed Dates: May 26 Board Meeting

- Strategic Direction + 2021-22 Budget Process: recalibrating the park system scope & critical path
  - Proposed Dates: June 8 Study Session